



Paychex PEO Health & Benefits Annual Enrollment Time is Here!

This is your one chance to submit or change your benefit elections each year. Don't miss your opportunity!

Important things to complete:

- Log in to paychexflex.com and select the Health & Benefits tile 
- Verify your address and personal data
- Choose benefit elections
- Submit your benefit elections
- Save or print your confirmation page
- Complete your 2025 FSA elections by selecting the PBA tile 

December							2024
S	M	T	W	T	F	S	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					

Don't Forget!

The last day to enroll
in Health & Benefits
is **December 13, 2024**

With Paychex Flex® you can gain access to your benefit information – and payroll and HR – from your desktop or mobile device.

If you have questions, we are available Monday–Friday from 8 a.m. to 8 p.m. ET. For Health & Benefits, contact us at **800-741-6277, option 4 then, option 2**, or peo_benefitsteam@paychex.com. For questions about FSA, call **877-244-1771**.

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