



Paychex PEO Health & Benefits Annual Enrollment is Here!

This is your only opportunity to submit or change your benefit elections each year. Take action by December 15!

Important steps to complete:

- Log in to paychexflex.com and select the **Health & Benefits** tile 
- Verify your address and personal data
- Make benefit elections
- Submit your benefit elections
- Save or print your confirmation page
- Complete your 2026 Flexible Spending Account (FSA) elections by selecting the **PBA** tile 

December 2025

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Don't forget!

The last day to enroll
in Health & Benefits is
December 15, 2025.

With Paychex Flex® you can access your benefit information — and payroll and HR — from your desktop or mobile device.

If you have questions, we are available Monday–Friday from 8 a.m. to 8 p.m. ET. For Health & Benefits, contact us at **800-741-6277, option 4, then option 2**, or peo_benefitsteam@paychex.com. For questions about FSA, call **877-244-1771**.

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