



## Colorado Local Occupational Privilege Tax Client Information Form

This information will be used to calculate Colorado local business occupational taxes. Any changes to the following information must be communicated to Paychex immediately.

Enter the following information for each local tax which the business is liable for:

City and County of Denver, Colorado	City of Denver ID Number
How many individuals work within city limits and are <b>not on payroll</b> ? (These individuals are self-employed individuals, owners, partners, or managers.)	
How many employees are not having Denver local withheld by your company because it is being withheld by another employer within the city limits of Denver? (Please attach list of employees with waivers.)	
Is the company liable for the \$4.00 minimum payment due to activity within the city limits of Denver?	Yes / No
Is the company exempt from the employer portion?	Yes / No

City of Aurora, Colorado	City of Aurora ID Number
How many employees are not having Aurora local withheld by your company because it is being withheld by another employer within the city limits of Aurora? (Please attach list of employees with waivers.)	
Is the company exempt from the employer portion?	Yes / No

City of Greenwood Village, Colorado	City of Greenwood Village ID Number
How many individuals work within city limits and are <b>not on payroll</b> ? (These individuals are typically taxable owners, partners, managers, and officers.)	
How many employees are not having Greenwood Village local withheld by your company because it is being withheld by another employer within the city limits of Greenwood Village? (Please attach list of employees with waivers.)	
Is the company exempt from the employer portion?	Yes / No

City of Sheridan, Colorado	City of Sheridan ID Number
How many individuals work within city limits and are <b>not on payroll</b> ? (These individuals are typically self-employed individuals, owners, partners, or managers.)	
How many employees are not having Sheridan local withheld by your company because it is being withheld by another employer within the city limits of Sheridan? (Please attach list of employees with waivers.)	
Is the company liable for the \$3.00 minimum payment due to activity within the city limits of Sheridan?	Yes / No
Is the company exempt from the employer portion?	Yes / No

City of Glendale, Colorado	City of Glendale ID Number
How many individuals work within city limits and are <b>not on payroll</b> ? (These individuals are typically self-employed individuals, owners, partners, and officers.)	
How many employees are not having Glendale local withheld by your company because it is being withheld by another employer within the city limits of Glendale? (Please attach list of employees with waivers.)	
Is the company liable for the \$5.00 minimum payment due to activity within the city limits of Glendale?	Yes / No
Is the company exempt from the employer portion?	Yes / No

Authorized Officer's Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_